

## **ANNUAL REPORT**

OF

Name: APPLEWOOD HILL WATER UTILITY, INC.

Principal Office: 6997 APPLEWOOD DRIVE

MADISON, WI 53719

For the Year Ended: DECEMBER 31, 2009

# WATER, ELECTRIC, OR JOINT UTILITY TO PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854 Madison, WI 53707-7854 (608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

#### **GENERAL RULES FOR REPORTING**

- 1. Prepare the report in conformity with the Uniform System of Accounts prescribed by the Public Service Commission of Wisconsin.
- 2. Numeric items shall contain digits (0-9). A minus sign "-" shall be entered in the software program to indicate negative values. Parentheses shall not be used for numeric items. The program will convert the minus sign to parentheses for hard copy annual report purposes. Negative values may not be allowed for certain entries in the annual report due to restrictions contained in the software program.
- 3. The annual report should be complete in itself in all particulars. Reference to reports of former years should not be made to take the place of required entries except as otherwise specifically authorized.
- 4. Whenever schedules call for data from the previous year, the data reported must be based upon those shown by the annual report of the previous year or an appropriate explanation given why different data is being reported for the current year. Where available, use an adjustment column.
- 5. All dollar amounts will be reported in whole dollars.
- 6. Wherever information is required to be shown as text, the information shall be shown in the space provided using other than account titles. In each case, the information shall be properly identified. Footnote capability is included in the annual report software program and shall be utilized where necessary to further explain particulars of a schedule.

#### **SIGNATURE PAGE**

I LEE VANDEBERG	of
(Person responsible for acco	unts)
APPLEWOOD HILL WATER UTILITY, II	NC. , certify that I
(Utility Name)	
am the person responsible for accounts; that I have examined knowledge, information and belief, it is a correct statement of the period covered by the report in respect to each and every respect to each every respect t	he business and affairs of said utility for
	02/08/2010
(Signature of person responsible for accounts)	(Date)
SECRETARY/TREASURER	_
(Title)	

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#### **IDENTIFICATION AND OWNERSHIP**

Exact Utility Name: APPLEWOOD HILL WATER UTILITY, INC.

**Utility Address:** 6997 APPLEWOOD DRIVE MADISON, WI 53719

When was utility organized? 12/31/1958

Report any change in name: Effective Date:

Utility Web Site:

#### Officer in charge of correspondence concerning this report:

Name: MR LEE VANDEBERG

Title: SECRETARY/TREASURER

Office Address:

6997 APPLEWOOD DRIVE MADISON, WI 53719

Telephone: (608) 833 - 4493

Fax Number:

Email Address: dlvan@charter.net

#### Individual or firm, if other than utility employee, preparing this report:

Name: MARK S. OLSON

Title: DIRECTOR

Office Address: MCGLADREY & PULLEN, LLP

8040 EXCELSIOR DRIVE, SUTIE 300

MADISON, WI 53717-2919

Telephone: (608) 833 - 2612

Fax Number: (608) 833 - 8195

Email Address: mark.olson@rsmi.com

Are records of utility audited by individuals or firms, other than utility employee?

NO

Date of most recent audit report: Period covered by most recent audit:

#### **OFFICERS AND DIRECTORS**

	Name/Title and Business Address	Length Of Term	Term Expires	Meetings Attended	
Officer's Name/Title	LEE VANDEBERG/SECRETARY/TREASURER	1	04/30/2010	1	1
Business Address (1)	6997 APPLEWOOD DRIVE				
Business Address (2)					
<b>Business Address (3)</b>					
City/State/Zip	MADISON, WI 53719				
Officer's Name/Title	RICHARD STEEVES/PRESIDENT	1	04/30/2010	1	2
<b>Business Address (1)</b>	6958 APPLEWOOD DRIVE				
<b>Business Address (2)</b>					
<b>Business Address (3)</b>					
City/State/Zip	MADISON, WI 53719				
Officer's Name/Title	WILLIAM REEDER/DIRECTOR	1	04/30/2010	1	3
Business Address (1)	6942 APPLEWOOD DRIVE				
Business Address (2)					
Business Address (3)					
City/State/Zip	MADISON, WI 53719				

#### **COMMON STOCKHOLDERS**

From the stockholder list nearest the end of the year report the greatest of: 1) the ten largest shareholders of voting securities or 2) all shareholders owning 5% or more of voting securities. List names, addresses and shareholdings. If any stock is held by a nominee, give known particulars as to the beneficial owner (see Wis. Stat. § 196.795(1)(c), for definition of beneficial owner).

Date of stockholders' list nearest end of year:	12/31/2009			
		Common	Preferred	Total
Number of stockholders on above date:		1		1
Number of shareholders in Wisconsin:		1		1
Percent of outstanding stock owned by Wisconsin S	Stockholders:	100.00%		
Stockholders:				

Name: Applewood Hill Homes Association
Address: 6997 APPLEWOOD DRIVE
MADISON, WI 53719

Number of Shares Held: 50

Beneficial Owner: Homeowners in Applewood Hill Subdivisions

#### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)
UTILITY OPERATING INCOME		
Operating Revenues (400)	10,863	11,582
Operating Expenses:		
Operation and Maintenance Expense (401-402)	11,530	11,507
Depreciation Expense (403)	2,120	2,120
Amortization Expense (404)	0	
Taxes Other than Income Taxes (408.1)	10	10
Income Taxes (409.1)	0	0
Investment Tax Credit, Deferred to Future Periods (412.1)	0	0
Investment Tax Credit, Restored to Operating Income (412.2)	0	0
Total Operating Expenses	13,660	13,637
Net Operating Income	(2,797)	(2,055)
Income from Utility Plant Leased to Others (413)	0	0
Gains (Losses) from Disposition of Utility Property (414)	0	0
Utility Operating Income OTHER INCOME	(2,797)	(2,055)
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0
Income from Nonutility Operations (417)	0	0
Nonoperating Rental Income (418)	0	0
Interest and Dividend Income (419)	359	697
Allowance for Funds used during Construction (420)	0	0
Miscellaneous Nonoperating Income (421)	0	90
Gains (Losses) from Disposition of Property (422)	0	0
Total Other Income	359	787
Total Income	(2,438)	(1,268)
OTHER INCOME DEDUCTIONS	2	0
Miscellaneous Amortization (425)  Miscellaneous Income Deductions (426)	0	0
Total Other Income Deductions (426)	0 <b>0</b>	0 
	Ü	U
TAXES APPLICABLE TO OTHER INCOME AND DEDUCTIONS  Taylor Other than Income Taylor (409.2)	0	0
Taxes Other than Income Taxes (408.2) Income Taxes (409.2)	0	0
Investment Tax Credit, Nonutility Operations, Net (412.4)	0	0
Total Taxes Applicable to Other Income and Deductions	0	0
Income Before Interest Charges and Extraordinary Items	(2,438)	(1,268)
INTEREST CHARGES	(2, 100)	(1,200)
Interest on Long-term Debt (427)	0	0
Amortization of Debt Discount and Expense (428)	0	0
Amortization of premium on Debt-Cr. (429)	0	0
Interest on Debt to Associated Companies (430)	0	0
Other Interest Expense (431)	0	0
Total Interest Charges	0	0
Income Before Extraordinary Items EXTRAORDINARY ITEMS	(2,438)	(1,268)
Extraordinary Income (433)	0	0

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#### **INCOME STATEMENT**

Particulars (a)	This Year (b)	Last Year (c)	
EXTRAORDINARY ITEMS			
Extraordinary Deductions (434)	0	0	29
Income Taxes, Extraordinary Items (409.3)	0	0	30
Total Extraordinary Items	0	0	-
Net Income	(2,438)	(1,268)	
RETAINED EARNINGS			
Unapproriated Retained Earnings (at beginning of period)	(6,055)	(4,787)	31
Balance transferred from Income (435)	(2,438)	(1,268)	32
Appropriations of Retained Earnings (436)	0	0	33
Dividends Declared-Preferred Stock (437)	0	0	34
Dividends Declared-Common Stock (438)	0	0	35
Adjustments to Retained Earnings (439)	0	0	36
Total Retained Earnings	(8,493)	(6,055)	-

PSCW Annual Report: PDF

#### **DETAILS OF INCOME STATEMENT ACCOUNTS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Amount (b)
UTILITY OPERATING INCOME	
Operating Revenues (400):	
Derived	10,863 <b>1</b>
Total (Acct. 400):	10,863
Operation and Maintenance Expense (401-402):	
Derived	11,530 <b>2</b>
Total (Acct. 401-402):	11,530
Depreciation Expense (403):	
Derived	2,120 <b>3</b>
Total (Acct. 403):	2,120
Taxes Other than Income Taxes (408.1):	
Derived	10 <b>4</b>
Total (Acct. 408.1):	10
Income Taxes (409.1):	
Derived	0 5
Total (Acct. 409.1):	0
Investment Tax Credit, Deferred to Future Periods (412.1):	
Derived	0 6
Total (Acct. 412.1):	0
Investment Tax Credit, Restored to Operating Income (412.2):	
Derived	0 7
Total (Acct. 412.2):	0
Income from Utility Plant Leased to Others (413):	
NONE	0 8
Total (Acct. 413):	0
Gains (Losses) from Disposition of Utility Property (414):	
NONE	0 9
Total (Acct. 414):	0
TOTAL UTILITY OPERATING INCOME:	(2,797)
OTHER INCOME Income from Merchandising, Jobbing and Contract Work (415-416):	
Derived	0 10
Total (Acct. 415-416):	0
Income from Nonutility Operations (417):	
NONE	<u> </u>
Total (Acct. 417):	0
Nonoperating Rental Income (418):	
NONE	<u> </u>
Total (Acct. 418):	0
Interest and Dividend Income (419):	
INTEREST INCOME	359 13
Total (Acct. 419):	359

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#### **DETAILS OF INCOME STATEMENT ACCOUNTS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

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#### **DETAILS OF INCOME STATEMENT ACCOUNTS**

- 1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
- 2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

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# **INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)**

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)	0	0		0	0	1
Costs and Expenses from Merchand	ising, Jobbing and C	Contract Work (416):				
Cost of merchandise sold		` ,			0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):						
NONE					0	6
Total costs and expenses	0	0	0	0	0	

#### REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

- 1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
- 2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	10,863	0	0	0	10,863	1
Less: interdepartmental sales	0	0	0	0	0	2
Less: interdepartmental rents	0	0			0	3
Less: uncollectibles directly expensed as reported in water acct. 904 -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained	0	0		0	0	4
Other Increases or (Decreases)						
to Operating Revenues - Specify: NONE	0	0		0	0	5
Revenues subject to						
Wisconsin Remainder Assessment	10,863	0	0	0	10,863	

#### **SALARIES AND WAGES**

Show total compensation paid each officer during the year, including bonuses and other allowances.

Furnish particulars as to bonuses and allowances. Show final distribution of payroll including amounts from clearing accounts.

#### OFFICERS' COMPENSATION

Name (a)	Official Title (b)	Total Comp (c)	
NONE	N/A	0	1
Total Salaries and Wages		0	

#### **FULL-TIME EMPLOYEES (FTE)**

Use FTE numbers where FTE stands for full-time employees or full-time equivalency. FTE can be computed by using total hours worked/2080 hours for a fiscal year. Estimate to the nearest tenth. If an employee works part time for more than one industry then determine FTE based on estimate of hours worked per industry.

Example: An employee worked 35% of their time on electric jobs, 30% on water jobs, 20% on sewer jobs and 15% on municipal nonutility jobs. The FTE by industry would be .4 for electric, .3 for water and .2 for sewer.

Industry (a)	FTE (b)
Water	0.0 *
Electric	
Gas	
Sewer	

# **FULL-TIME EMPLOYEES (FTE)**

#### Full-Time Employees (FTE) (Page F-06)

If number of employees in a regulated department is zero, please explain.

The Utility has no employees. Operations and maintenance are contracted with an individual.

#### **BALANCE SHEET**

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	79,396	79,396	
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	45,578	43,458	
Net Utility Plant	33,818	35,938	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	0	0	
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	
Net Nonutility Property	0	0	
Other Investments (124)	0	0	
Special Funds (125)	0	0	
Total Other Property and Investments	0	0	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	1,670	2,267	
Temporary Cash Investments (132)	17,894	17,507	
Notes Receivable (141)	0	0	
Customer Accounts Receivable (142)	5,608	5,689	1
Other Accounts Receivable (143)	0	0	1
Accumulated Provision for Uncollectible AccountsCr. (144)	0	0	1
Materials and Supplies (150)	220	220	1
Prepayments (166)	320	320	1
Other Current and Accrued Assets (170)	26	53	1
Total Current and Accrued Assets	25,738	26,056	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	1
Extraordinary Property Losses (182)	0	0	1
Other Deferred Debits (183)	0	0	1
Total Deferred Debits	0	0	
Total Assets and Other Debits	59,556	61,994	

#### **BALANCE SHEET**

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)
PROPRIETARY CAPITAL		
Common Capital Stock (201)	500	500
Preferred Capital Stock (204)	0	0
Other Paid-in Capital (207)	0	0
Installments Received on Capital Stock (212)	0	0
Capital Stock Expense (214)	0	0
Appropriated Retained Earnings (215)	0	0
Unappropriated Retained Earnings (216)	(8,493)	(6,055)
Reacquired Capital Stock (217)	0	0
Non-corporate Proprietorship (218)	0	0
Total Proprietary Capital	(7,993)	(5,555)
LONG-TERM DEBT		
Bonds (221)	0	0
Advances from Associated Companies (223)	0	0
Other Long-term Debt (224)	0	0
Total Long-Term Debt	0	0
CURRENT AND ACCRUED LIABILITIES		
Notes Payable (231)	0	0
Accounts Payable (232)	0	0
Customer Deposits (235)	0	0
Taxes Accrued (236)	0	0
Interest Accrued (237)	0	0
Other Current and Accrued Liabilities (238)	0	0
Total Current and Accrued Liabilities	0	0
DEFERRED CREDITS		
Unamortized Premium on Debt (251)	0	0
Customer Advances for Construction (252)	0	0
Other Deferred Credits (253)	0	0
Accumulated Deferred Investment Tax Credits (255)	0	0
Total Deferred Credits	0	0
OPERATING RESERVES		
Property Insurance Reserve (261)	0	0
Injuries and Damages Reserve (262)	0	0
Pensions and Benefits Reserve (263)	0	0
Miscellaneous Operating Reserves (265)	0	0
Total Operating Reserves	0	0
CONTRIBUTIONS IN AID OF CONSTRUCTION		
Contributions in Aid of Construction (271)	67,549	67,549
	_	_
Total Liabilities and Other Credits	59,556	61,994

#### **NET UTILITY PLANT**

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					
Total Utility Plant - First of Year	79,396	0	0	0	1
	(Should agree with Util.	. Plant Jan. 1 in Pr	operty Tax Equ	ivalent Schedule)	
Plant Accounts:					
Utility Plant in Service (100)	79,396	0	0	0	2
Other Tangible Property (390)					3
Utility Plant Purchased or Sold (391)					4
Utility Plant in Process of Reclassification (392)					5
Utility Plant Leased to Others (393)					6
Property Held for Future Use (394)					7
Construction Work in Progress (395)					8
Utility Plant Acquisition Adjustments (396)					9
Other Utility Plant Adjustments (397)					10
Total Utility Plant	79,396	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service (110)	45,578	0	0	0	11
Total Accumulated Provision	45,578	0	0	0	
Net Utility Plant	33,818	0	0	0	

# ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT (ACCT. 110)

Depreciation Accruals (Credits) during the year:

- 1. Report the amounts charged in the operating sections to Depreciation Expense (403).
- 2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
- 3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column. If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
- 4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)
Balance first of year	43,458				43,458
Credits During Year					
Accruals:					
Charged depreciation expense (403)	2,120				2,120
Accruals charged other					
accounts (specify):					
	0				0
Salvage	0				0
Other credits (specify):					
	0				0
Total credits	2,120	0	0	0	2,120
Debits during year					
Book cost of plant retired	0				0
Cost of removal	0				0
Other debits (specify):					
	0				0
Total debits	0	00	00	0	00_
Balance End of Year	45,578	0	0	0	45,578
Footnotes					

# **NET NONUTILITY PROPERTY (ACCTS. 121 & 122)**

- 1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
- 2. Other items may be grouped by classes of property.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
NONE	0	0	0	0	1
Total Nonutility Property (121)	0	0	0	0	
Less accum. prov. depr. & amort. (122)	0	0	0	0	2
Net Nonutility Property	0	0	0	0	

# ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)
Balance first of year	
Additions:	
Provision for uncollectibles during year	0
Collection of accounts previously written off: Utility Customers	0
Collection of accounts previously written off: Others	0
Total Additions	0
Deductions:	
Accounts written off during the year: Utility Customers	0
Accounts written off during the year: Others	0
Total accounts written off	0
Balance end of year	0

#### **MATERIALS AND SUPPLIES**

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	
Water utility	220	220	
Sewer utility	0	0	
Gas utility	0	0	
Merchandise	0	0	
Other materials & supplies	0	0	
Total Materials and Supplies	220	220	

# UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT (ACCTS. 181 AND 251)

Report net discount and expense or premium separately for each security issue.

	Written Off	Written Off During Year		
Debt Issue to Which Related (a)	Amount (b)	Account Charged or Credited (c)	Balance End of Year (d)	
Unamortized debt discount & expense (181)				
NONE	0	0	0	1
Total			0	
Unamortized premium on debt (251)				
NONE	0	0	0	2
Total			0	

# **CAPITAL STOCK (ACCTS. 201 AND 204)**

Particulars (a)	Common Stock (201) (b)	Preferred Stock (204) (c)	
Par or stated value per share	10.00		1
Total par value provided in articles of incorporation	20,000.00		2
Total par value issued	500.00		3
Dividends declared per share for year	0.00		4

## **BONDS (ACCT. 221)**

- 1. Report hereunder information required for each separate issue of bonds.
- 2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

	Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)	
NONE					0	1
			Total Bor	nds (Account 221):	0	

#### **NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT**

- 1. Report each class of debt included in Accounts 223, 224 and 231.
- 2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
- 3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances from Municipality (223)					-
NONE	00/00/0000	00/00/0000	0.00%	0	1
Total for Account 223				0	
Other Long-Term Debt (224)					
NONE	00/00/0000	00/00/0000	0.00%	0	2
Total for Account 224				0	
Notes Payable (231)					
NONE	00/00/0000	00/00/0000	0.00%	0	3
Total for Account 231				0	

# **TAXES ACCRUED (ACCT. 236)**

Particulars (a)	Amount (b)
Balance first of year	0
Accruals:	
Charged water department expense	10
Charged electric department expense	0
Charged sewer department expense	0
Other (explain):	
NONE	0
Total Accruals and other credits	10
Taxes paid during year:	
County, state and local taxes	0
Social Security taxes	0 *
PSC Remainder Assessment	10
Other (explain):	
NONE	0
Total payments and other debits	10
Balance end of year	0

# **TAXES ACCRUED (ACCT. 236)**

Taxes Accrued (Acct. 236) (Page F-19)

**General footnotes** 

The Utility has no employess and, accordingly, there are no payroll taxes.

# **INTEREST ACCRUED (ACCT. 237)**

- 1. Report below interest accrued on each utility obligation.
- 2. Report Customer Deposits under Account 235.

Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
0			0	1
0	0	0	0	
0			0	2
0	0	0	0	
0			0	3
0	0	0	0	
0			0	4
0	0	0	0	
0	0	0	0	
	Balance First of Year (b)  0 0 0 0 0 0 0 0 0	Balance First of Year (b)  O  O  O  O  O  O  O  O  O  O  O  O  O	Balance First of Year (b)  Uning Year (c)  Interest Accrued During Year (d)  O  O  O  O  O  O  O  O  O  O  O  O  O	Balance First of Year (b)

# **CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)**

		Elect	ric				
Particulars (a)	Water (b)	Distribution (c)	Other (d)	Sewer (e)	Gas (f)	Total (g)	
Balance First of Year	67,549	0	0	0	0	67,549	1
Add credits during year:							
NONE	0	0	0		0	0	2
Deduct charges (specify):							
NONE	0	0	0		0	0	3
Balance End of Year	67,549	0	0	0	0	67,549	
Amount of federal and state grants in aid received for utility construction included in End of Year totals	0	0	0		0	0	4

#### **DETAIL OF OTHER BALANCE SHEET ACCOUNTS**

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Other Investments (124):		
NONE	0	1
Total (Acct. 124):	0	
Special Funds (125):		
NONE	0	2
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE	0	3
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	5,608	4
Other (specify):		
NONE	0	5
Total (Acct. 142):	5,608	
Other Accounts Receivable (143):		
Merchandising, jobbing and contract work	0	6
Other (specify):		
NONE	0	7
Total (Acct. 143):	0	
Prepayments (166):		
NONE	320	8
Total (Acct. 166):	320	
Extraordinary Property Losses (182):		
NONE	0	9
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE	0	10
Total (Acct. 183):	0	
Other Deferred Credits (253):		
NONE	0	11
Total (Acct. 253):	0	
Accumulated Deferred Investment Tax Credits (255):		
NONE	0	12
Total (Acct. 255):	0	
<del>-</del>		

#### **RETURN ON RATE BASE COMPUTATION**

- 1. The data used in calculating rate base are averages.
- 2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
- 3. Note: Do not include property held for future use or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service	79,396	0	0	0	79,396	1
Materials and Supplies	220	0	0	0	220	2
Other (specify):						
NONE	0				0	3
Less Average:						
Reserve for Depreciation	44,518	0	0	0	44,518	4
Customer Advances for Construction	0				0	5
Contributions in Aid of Construction	67,549	0	0	0	67,549	6
Other (specify):						
NONE	0				0	7
Average Net Rate Base	(32,451)	0	0	0	(32,451)	
Net Operating Income	(2,797)	0	0	0	(2,797)	8
Net Operating Income						
as a percent of Average Net Rate Base	N/A	N/A	N/A	N/A	N/A	

#### **RETURN ON COMMON EQUITY COMPUTATION**

- 1. Sort data on a corporate basis, not a consolidated basis.
- 2. The data used in calculating average common equity is based on monthly averages, if available.
- 3. If monthly averages are not available, use average of beginning and end of year.

Description (a)	Common Equity (b)	Common Equity Plus ITC (c)
Average Common Equity		
Common Stock Outstanding	500	
Premium on Capital Stock	0	
Capital Stock Expense	0	
Retained Earnings	(7,272)	
Deferred Investment Tax Credit		
Other (Specify): NONE	0	
Average Common Stock Equity	(6,772)	0
Net Income		
Add:		
Net Income	(2,438)	
Other (Specify): NONE	0	
Less:		
Preferred Dividends	0	
Other (Specify): NONE	0	
Adjusted Net Income	(2,438)	0
Percent Return on Equity	36.00%	0.00%

## IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:	
1. Acquisitions, mergers, consolidation, or reorganization with other companies.	
2. Details of new or significant changes in leasehold arrangements.	
3. Estimated changes in revenues due to rate changes.	
4. Obligations incurred or assumed, excluding commercial paper.	
5. Changes in articles of incorporation or amendments to charter.	
6. Docketed proceedings with the Public Service Commission.	
7. Any additional matters.	

## **WATER OPERATING REVENUES & EXPENSES**

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	10,863	11,582	1
Total Sales of Water	10,863	11,582	
Other Operating Revenues			
Forfeited Discounts (470 )	0	0	2
Other Water Revenues (474 )	0	0	3
Total Other Operating Revenues	0	0	
Total Operating Revenues	10,863	11,582	
Operation and Maintenenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	6,703	6,835	4
General Expenses (680-690)	4,827	4,672	5
Total Operation and Maintenenance Expenses	11,530	11,507	
Other Operating Expenses			
Depreciation Expense (403 )	2,120	2,120	6
Amortization Expense (404 )	0	0	7
Taxes Other Than Income Taxes (408.1 )	10	10	8
Income taxes (409.1 )	0	0	9
Investment Tax Credits, Deferred (412.1 )	0	0	10
Investment Tax Credits, Restored (412.2 )	0	0	11
Total Other Operating Expenses	2,130	2,130	
Total Operating Expenses	13,660	13,637	
NET OPERATING INCOME	(2,797)	(2,055)	

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#### **WATER OPERATING REVENUES - SALES OF WATER**

- 1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
- 2. Report estimated gallons for unmetered sales.
- 3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
- 4. Account 460, Unmetered Sales to General Customers Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (Account 461).
- 5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)
Operating Revenues			
Sales of Water			
Unmetered Sales to General Customers (460)			
Residential (460.1 )			
Commercial (460.2 )			
Industrial (460.3 )			
Total Unmetered Sales to General Customers (460)	0	0	0
Metered Sales to General Customers (461)	•		
Residential (461.1 )	40	2,911	10,863
Commercial (461.2 )			
Industrial (461.3 )			
Total Metered Sales to General Customers (461)	40	2,911	10,863
Private Fire Protection Service (462 )			
Public Fire Protection Service (463 )			_
Other Sales to Public Authorities (464 )			
Other Water Sales (465 )			
Sales for Resale (466 )		0	0
Interdepartmental Sales (467 )			
Total Sales of Water	40	2,911	10,863

# **SALES FOR RESALE (ACCT. 466)**

		Use a separat	e line for each delivery point.			
	Customer Name (a)		Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)	
NONE		NONE				1
Total				0	0	_

## OTHER OPERATING REVENUES (WATER)

- 1. Report revenues relating to each account and fully describe each item using other than the account title.
- 2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
- 3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Amount (b)	
0	1
0	2
0	
0	3
0	

## **WATER OPERATION & MAINTENANCE EXPENSES**

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)
ANT OPERATION AND MAINTENANCE EXPENSES		
Salaries and Wages (600)	2,335	2,060
Purchased Water (610)	0	0
Fuel or Power Purchased for Pumping (620)	2,103	2,381
Chemicals (630)	0	0
Supplies and Expenses (640)	1,850	48
Repairs of Water Plant (650)	415	2,346
Transportation Expenses (660)	0	0
Total Plant Operation and Maintenance Expenses	6,703	6,835
NERAL EXPENSES		
Administrative and General Salaries (680)	0	0
Administrative and General Salaries (680)  Office Supplies and Expenses (681)	0 81	332
Office Supplies and Expenses (681)	<u>·</u>	0 332 3,685
	81	332
Office Supplies and Expenses (681) Outside Services Employed (682)	81 4,100	332 3,685
Office Supplies and Expenses (681)  Outside Services Employed (682)  Insurance Expense (684)	81 4,100 501	332 3,685 505
Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employee Pensions and Benefits (686)	81 4,100 501 0	332 3,685 505 0
Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employee Pensions and Benefits (686) Regulatory Commission Expenses (688)	81 4,100 501 0	332 3,685 505 0
Office Supplies and Expenses (681) Outside Services Employed (682) Insurance Expense (684) Employee Pensions and Benefits (686) Regulatory Commission Expenses (688) Miscellaneous General Expenses (689)	81 4,100 501 0 0 145	332 3,685 505 0 0

# **TAXES (ACCT. 408.1 AND 409.1)**

When allocation of taxes is made between departments, explain method used.

Method Used to Allocate Between				
Departments (b)	This Year (c)	Last Year (d)		
				_
	0	0	•	1
	0	0	*	2
	0	0	•	3
	10	10		4
		0		5
	10	10	-	
			•	
	0	0	-	6
	0	0	•	
	10	10	-	
	Departments	Departments	This Year (c)   Last Year (d)	This Year (c)   Last Year (d)

## TAXES (ACCT. 408.1 AND 409.1)

Taxes (Acct. 408.1 and 409.1) (Page W-06)

Explain zero value(s) for PSC Remainder Assessment and/or Social Security.

The Utility has no employees. Operations and maintenance are contracted with an individual.

## WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- $2. \ \ \text{Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.}$
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.

NTANSIBLE PLANT   0	Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
Franchises and Consents (302)	INTANGIBLE PLANT					
SOURCE OF SUPPLY PLANT	Organization (301)	0				0
SOURCE OF SUPPLY PLANT	Franchises and Consents (302)	0				0
Land and Land Rights (310)	Total Intangible Plant	0	0	0	0	0
Structures and Improvements (311)	SOURCE OF SUPPLY PLANT					
Collecting and Impounding Reservoirs (312)	Land and Land Rights (310)	0				0
Lake, River and Other Intakes (313)         0         10           Wells and Springs (314)         14,900         14,900           Infiltration Galleries and Tunnels (315)         0         0           Supply Mains (316)         0         0         0           Total Source of Supply Plant         14,900         0         0         14,900           PUMPING PLANT           Land and Land Rights (320)         0         0         0         0           Structures and Improvements (321)         2,761         2,761         2,761           Boiler Plant Equipment (322)         0         0         0         0           Steam Pumping Equipment (323)         0 <td>Structures and Improvements (311)</td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td>	Structures and Improvements (311)	0				0
Wells and Springs (314)         14,900         14,900           Infiltration Galleries and Tunnels (315)         0         0           Supply Mains (316)         0         0           Total Source of Supply Plant         14,900         0         0         14,900           PUMPING PLANT           Land and Land Rights (320)         0         0         0         0           Structures and Improvements (321)         2,761         2,761         2,761         2,761         2,761         Boiler Plant Equipment (322)         0 </td <td>Collecting and Impounding Reservoirs (312)</td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td>	Collecting and Impounding Reservoirs (312)	0				0
Infiltration Galleries and Tunnels (315)	Lake, River and Other Intakes (313)	0				0
Supply Mains (316)	Wells and Springs (314)	14,900				14,900
Total Source of Supply Plant	Infiltration Galleries and Tunnels (315)	0				0
PUMPING PLANT           Land and Land Rights (320)         0         0         0         Structures and Improvements (321)         2,761         2,761         2,761         Boiler Plant Equipment (322)         0         1         0 </td <td>Supply Mains (316)</td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td>	Supply Mains (316)	0				0
Land and Land Rights (320)         0         0           Structures and Improvements (321)         2,761         2,761           Boiler Plant Equipment (322)         0         0           Other Power Production Equipment (323)         0         0           Steam Pumping Equipment (324)         0         0           Electric Pumping Equipment (325)         20,136         20,136           Diesel Pumping Equipment (326)         0         0           Hydraulic Pumping Equipment (327)         0         0           Other Pumping Equipment (328)         0         0           Total Pumping Plant         22,897         0         0         0         22,897           WATER TREATMENT PLANT         22,897         0         0         0         22,897           Water Treatment Equipment (331)         0         0         0         0         0           Structures and Improvements (331)         0         0         0         0         0           Total Water Treatment Equipment (332)         0         0         0         0         0           TRANSMISSION AND DISTRIBUTION PLANT         0         0         0         0         0	Total Source of Supply Plant	14,900	0	0	0	14,900
Structures and Improvements (321)   2,761   2,761   2,761   Boiler Plant Equipment (322)   0   0   0   0   0   0   0   0   0	PUMPING PLANT					
Structures and Improvements (321)   2,761   2,761   2,761   Boiler Plant Equipment (322)   0   0   0   0   0   0   0   0   0	Land and Land Rights (320)	0				0
Boiler Plant Equipment (322) 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0		2,761				2,761
Steam Pumping Equipment (324)         0         0           Electric Pumping Equipment (325)         20,136         20,136           Diesel Pumping Equipment (326)         0         0           Hydraulic Pumping Equipment (327)         0         0           Other Pumping Equipment (328)         0         0           Total Pumping Plant         22,897         0         0         0           WATER TREATMENT PLANT         22,897         0         0         0         22,897           Water Treatment Equipment (331)         0		0				0
Electric Pumping Equipment (325)   20,136   20,136   0	Other Power Production Equipment (323)	0				0
Electric Pumping Equipment (325)   20,136   20,136   0     Diesel Pumping Equipment (326)   0   0     Hydraulic Pumping Equipment (327)   0   0     Other Pumping Equipment (328)   0   0   0     Total Pumping Plant   22,897   0   0   0   22,897    WATER TREATMENT PLANT   Land and Land Rights (330)   0   0   0     Structures and Improvements (331)   0   0     Water Treatment Equipment (332)   0   0   0     Total Water Treatment Plant   0   0   0   0     Total Water Treatment Plant   0   0   0   0     TRANSMISSION AND DISTRIBUTION PLANT	Steam Pumping Equipment (324)	0				0
Diesel Pumping Equipment (326)         0         0           Hydraulic Pumping Equipment (327)         0         0           Other Pumping Equipment (328)         0         0           Total Pumping Plant         22,897         0         0         0         22,897           WATER TREATMENT PLANT         Land and Land Rights (330)         0 <td< td=""><td></td><td>20,136</td><td></td><td></td><td></td><td>20,136</td></td<>		20,136				20,136
Hydraulic Pumping Equipment (327)		0				0
Other Pumping Equipment (328)         0         0           Total Pumping Plant         22,897         0         0         0         22,897           WATER TREATMENT PLANT         Land and Land Rights (330)         0 </td <td></td> <td>0</td> <td></td> <td></td> <td></td> <td>0</td>		0				0
Total Pumping Plant         22,897         0         0         22,897           WATER TREATMENT PLANT         Land and Land Rights (330)         0 <td< td=""><td></td><td>0</td><td></td><td></td><td></td><td>0</td></td<>		0				0
Land and Land Rights (330)         0         0           Structures and Improvements (331)         0         0           Water Treatment Equipment (332)         0         0           Total Water Treatment Plant         0         0         0         0           TRANSMISSION AND DISTRIBUTION PLANT         0         0         0         0		22,897	0	0	0	22,897
Structures and Improvements (331)         0         0           Water Treatment Equipment (332)         0         0           Total Water Treatment Plant         0         0         0         0           TRANSMISSION AND DISTRIBUTION PLANT         0         0         0         0	WATER TREATMENT PLANT					
Water Treatment Equipment (332)         0         0           Total Water Treatment Plant         0         0         0         0         0           TRANSMISSION AND DISTRIBUTION PLANT         0         0         0         0         0         0         0	Land and Land Rights (330)	0				0
Water Treatment Equipment (332)         0         0           Total Water Treatment Plant         0         0         0         0         0           TRANSMISSION AND DISTRIBUTION PLANT         0         0         0         0         0         0         0		0				0
TRANSMISSION AND DISTRIBUTION PLANT		0				0
	Total Water Treatment Plant	0	0	0	0	0
	TRANSMISSION AND DISTRIBUTION PLANT					
	Land and Land Rights (340)	0				0
Structures and Improvements (341) 0 0						
Distribution Reservoirs and Standpipes (342) 3,768 3,768						3,768
Transmission and Distribution Mains (343) 21,193 21,193						
Fire Mains (344) 0 <b>0</b>						
Services (345) 8,330 8,330		8,330				8,330
Meters (346) 3,644 3,644	Meters (346)					
Hydrants (348) 4,664 4,664						

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## WATER UTILITY PLANT IN SERVICE

- 1. All adjustments, corrections and reclassifications should be reported in Column (f), Adjustments.
- 2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
- 3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000 not supported by statistical schedules.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT						
Other Transmission and Distribution Plant (349)	0				0	;
Total Transmission and Distribution Plant	41,599	0	0	0	41,599	
GENERAL PLANT Land and Land Rights (370)	0				0	;
Structures and Improvements (371)	0				0	3
Office Furniture and Equipment (372)	0				0	3
Computer Equipment (372.1)	0				0	3
Transportation Equipment (379)	0				0	3
Total General Plant	0	0	0	0	0	
Total utility plant in service	79,396	0	0	0	79,396	

## **SOURCES OF WATER SUPPLY - STATISTICS**

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

#### Sources of Water Supply

			•		
Month (a)	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)	Total Gallons All Methods (000's) (e)	
January			256	256	_ 1
February			192	192	2
March			230	230	3
April			273	273	4
May			214	214	5
June			286	286	6
July			324	324	7
August			287	287	8
September			330	330	9
October			183	183	10
November			315	315	11
December			255	255	12
Total annual pumpage	0	0	3,145	3,145	

#### WATER LOSS AND OTHER STATISTICS

- 1. For Gallons used in the treatment process (line 3), estimate water used in production including filter backwash, pumps, and other utility uses before the point of entry to the distribution system.
- 2. For Gallons used for other system uses (line 10), report other unmetered water used for system operation and maintenance, water used for non-regulated sewer utility and all other unmetered usage that is known to occur and does not fall into one of the other categories listed under Water Usage.

0 3,145 2,911 234 0 0
2,911 234 0 0
0 0
0
0
0
0
U
4
4
0
0
0
0
230
230
93%
7%
80
12
17,120
1
1 0

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## **SOURCES OF WATER SUPPLY - GROUND WATERS**

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
APPLEWOOD HILL SUBDIVISION	1	225	10	2,800	Yes	_ 1
APPLEWOOD HILL SUBDIVISION	2	450	15	6,800	Yes	2

## **SOURCES OF WATER SUPPLY - SURFACE WATERS**

		Int	akes	
Location (a)	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)

## **PUMPING & POWER EQUIPMENT**

- 1. Use a separate column for each pump.
- 2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
- 3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification	NO. 1 DEEP	NO. 2 DEEP	1
Location	APPLEWOOD HILL SUBDIVISION	APPLEWOOD HILL SUBDIVISION	2
Purpose	S	Р	3
Destination	D	D	4
Pump Manufacturer	STARITE	STARITE	5
Year Installed	1988	1988	6
Туре	SUBMERSIBLE	SUBMERSIBLE	7
Actual Capacity (gpm)	50	200	8
Pump Motor or			9
Standby Engine Mfr	STARITE	STARITE	10
Year Installed	1988	1988	11
Туре	ELECTRIC	ELECTRIC	12
Horsepower	10	10	13
Footnotes			14

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)
Identification			15
Location			16
Purpose			17
Destination			18
Pump Manufacturer			19
Year Installed			20
Туре			21
Actual Capacity (gpm)			22
Pump Motor or			23
Standby Engine Mfr			24
Year Installed			25
Туре			26
Horsepower			27
Footnotes			28

## **RESERVOIRS, STANDPIPES & WATER TREATMENT**

- 1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
- 2. Use a separate column for each using additional copies if necessary.
- 3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification number or name	IEUMATIC PRESSURE TANK			1
RESERVOIRS, STANDPIPES				2
OR ELEVATED TANKS				3
Type: R (reservoir), S (standpipe)				4
or ET (elevated tank)	R			5
Year constructed	1968			6
Primary material (earthen, steel,				7
concrete, other)	STEEL			8
Elevation difference in feet				9
(See Headnote 3.)	20			10
Total capacity in gallons (actual)	1,000			11
WATER TREATMENT PLANT				12 13
Disinfection, type of equipment				14
(gas, liquid, powder, other)				15
Points of application				16
(wellhouse, central facilities,				17
booster station, other)				18
Filters, type (gravity, pressure,				19
other, none)				20
Rated capacity of filter plant				21
(m.g.d.) (note: 1,200,000 gal/day				22
= 1.2 m.g.d.)				23
Is a corrosion control chemical				24
used (yes, no)?				25
Is water fluoridated (yes, no)?				26
				27
Footnotes				28

#### **WATER MAINS**

- 1. Report mains separately by pipe material, function and diameter.
- 2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
- 3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
- 4. Explain all reported adjustments as a schedule footnote.
- 5. For main additions reported in column (e), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If the assessments are deferred, explain.

					Number of Feet			
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)	_
М	D	6.000	4,252				4,252	_ 1
Total Utility		=	4,252	0	0	0	4,252	

#### **WATER SERVICES**

- 1. Explain all reported adjustments as a schedule footnote.
- 2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
- 3. For services added during the year in column (d), as a schedule footnote:
  - a. Explain how the additions were financed.
  - b. If assessed against property owners, explain the basis of the assessments.
  - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
  - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
- 4. Report services separately by pipe material and diameter.
- 5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)
M	0.750	33				33	1
M	1.000	5				5	
M	1.500	2				2	
Total Utility	_	40	0	0	0	40	1

#### **METERS**

- 1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
- 2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
- 3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
- 4. Totals by size in Column (f) should equal same size totals in Column (o).
- 5. Explain all reported adjustments as a schedule footnote.
- 6. Do not include station meters in the meter inventory used to complete these tables.

#### **Number of Utility-Owned Meters**

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)		
0.750	33				33	0	*	1
1.000	8				8	0	*	2
Total:	41	0	0	0	41	0		

#### Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (I)	Wholesale, Inter- Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)		
0.750	32	0	0	0	0	1	33	*	1
1.000	7	0	0	0	0	1	8	*	2
Total:	39	0	0	0	0	2	41	_	

#### **METERS**

#### Meters (Page W-21)

If Tested During Year column total is zero, please explain.

It is the practice of the Utility to test at least two meters each year. Due to a change in operators during 2009, no meters were tested. The Utility expects to resume testing in 2010.

Explain program for replacing or testing meters 1" or smaller.

It is the practice of the Utility to test at least two meters each year. Due to a change in operators during 2009, no meters were tested. The Utility expects to resume testing in 2010.

Ss. PSC 185.83(2) states "Station meters shall be maintained to ensure reasonable accuracy and shall have the accuracy checked at least once every 2 years." Are all station meters being tested every two years? Answer yes or no. If no, please explain.

Yes. Station meters are being tested at least once every two years.

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#### HYDRANTS AND DISTRIBUTION SYSTEM VALVES

- 1. Distinguish between fire and flushing hydrants by lead size.
  - a. Fire hydrants normally have a lead size of 6 inches or greater.
  - Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
- 2. Explain all reported adjustments in the schedule footnotes.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
	0				0	1
Total Fire Hydrants	0	0	0	0	0	
Flushing Hydrants						
	6				6	2
Total Flushing Hydrants	6	0	0	0	6	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year: 6

Number of distribution system valves end of year: 9

Number of distribution valves operated during year: 9